

Contractor's Progress, Status, and Management Report (CPSMR)

Report Date:	15 December 2019
Report Period:	15 November 2019-15 December, 2019
Project Name:	Newberg Historic Sidewalk Feature Inventory
Client:	Harris Environmental Group, Inc.
Client Representative:	Dana Holschuh

COMPLETED TASKS IN PREVIOUS MONTH:

- Attended and spoke at the November meeting of the Historical Society to promote the first public meeting and introduce the project to the members.
- Continued research and data compilation on the history of Newberg and the history of sidewalks in urban landscapes in general.
- Transcribed the notes provided by Historic Preservation Committee members to assemble a preliminary list of known features
- Surveyed the southeastern extent of the project area to refine techniques (along E 6th St. from Columbia to Blaine Streets, both sides of the streets).
 - Recorded three features: two engraved sidewalk street markers, and a mail post, all at the intersection of E 6th St and River St.
 - Noted a fourth: the railroad tracks running down Blaine Street, with the intention of further documentation of their length and extent
- Rescheduled the first Public meeting to be held on December 19, 2019 at 6pm

UPCOMING TASKS FOR NEXT MONTH

- First public meeting will take place just after this month's period of performance ends
- Create an email list from attendees at the meeting and other interested parties to be included in the survey efforts as they progress
- Arrange for a day in January to hold public surveying in conjunction with Harris Environmental's survey efforts
- Create a recording form to be distributed at that survey day for the public to use when recording features

UPDATED SCHEDULE

- The public meeting was changed from December 11, 2019 to December 19, 2019

PROBLEM AREAS AND RECOMMENDATIONS FOR SOLUTIONS:

None

RESULTS OF PREVIOUSLY IDENTIFIED ISSUES:

None.

CHANGES IN DIRECTION FROM PROGRAM BASELINE, INCLUDING ACTUAL OR POTENTIAL SCHEDULE IMPACTS:

None this period.



FINANCIAL STATUS:

Fieldwork has commenced and the project is within budget.

OTHER INFORMATION:

None this period.